

The Giving Academy Advisory Committee

Terms of Reference

This document outlines the purpose, composition, roles and responsibilities of the Advisory Committee in The Giving Academy pilot project.

Purpose

The purpose of the Advisory Committee is to act as an advisory body that will provide strategic insight and guidance to the Centre for Social Impact during the development of a professional development pilot program for the Australian philanthropic sector.

It exists to help ensure that the project delivers impactful outcomes, through consultation with sector experts and representatives.

The Advisory Committee will enable the project's success through provision of expertise, networks and promotion.

Roles and Responsibilities of the Committee

The role of the Advisory Committee is to:

- Provide strategic insight into the development of the program, including content, modality and market demand
- Provision of guidance, expertise and recommendations
- Ensuring alignment between course content and sectoral need and best/emerging practice
- Provide feedback on course development at critical junctures in the project
- Champion the project within their networks and the broader philanthropic sector, and to be available to engage in public-facing communications as required

The Term of the appointed Committee members will run for the duration of the project, which extends to the delivery of the pilot programs. Members may also be asked to continue on in an advisory capacity through to launch to market.

Composition and Recruitment

Members of the Advisory Committee may be comprised of up to 10 members, including representatives from the three funding organisations, and individuals with experience/expertise in/as:

- Philanthropic peak bodies
- Membership organisations
- Intermediary organisations
- 'New Gen' philanthropy
- Indigenous organisations
- Grant seeking organisations
- Grant making organisations
- Corporate philanthropy
- Trustees

In addition to the three funders of the project, who have automatic membership of the Advisory Committee, members will be elected via:

- Recommendation
- Public Recruitment

The Centre for Social Impact will also attend meetings and provide a notetaker to attend Advisory Committee meetings, capturing notes and actions.

Advisory Committee roles are unpaid.

Conflict of Interest

All members of the Committee are required to disclose any perceived, potential or actual conflicts of interest as soon as they arise, and recuse themselves from participating in discussions where a conflict exists.

It's anticipated that material conflicts will predominantly relate to direct or indirect interest in any activity that would be in direct competition with the purposes of this project.

Meeting Schedule

It is intended that the Committee will meet regularly and at least on a quarterly basis. Meetings will be held online via videoconferencing and coordinated by the Centre for Social Impact.

Confidentiality

Members agree to maintain confidentiality, except through agreed engagement activities to support the development of the project which will be directed through the Advisory Committee.